

Dear Parents/Carers,

*Mill Park Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *our* voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you all of your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Mill Park Primary School, School Council and its Finance Committee work closely with the Principal Team and Business Manager to set recommended student fees that meet the budgetary requirements of the school. Within our school this support has allowed us to offer and ensure the provision of student wellbeing and support programs, major and minor upgrades to buildings, grounds and classroom technology. This is made available for the benefit and enjoyment of your children.

Mill Park Primary School aims to provide your child with updated software, computers, access to online resources, iPads and applications, digital cameras, digital video recorders, interactive whiteboards, projectors, media and music resources, editing software and ongoing upgrade of technologies. In 2023 the early years students will have a wide range of iPads and laptops to use in the classroom. Year 3-6 students will have 1:1 access to laptops to support their learning.

Mill Park Primary School employs a facilities and maintenance person to ensure our grounds and playground equipment are maintained and presented in a safe and immaculate condition.

In addition to the above funding sources, we are extremely fortunate to have outstanding support from the school community in fundraising ventures. These funds also enable us to enhance the school resources and facilities.

We thank you for the financial contribution that you make to your child's education at Mill Park Primary School. With your financial support, we can continue to provide your child with the best resources to enhance their learning.

For further information on the Department's Parent Payments Policy please see the overview attached.

Yours sincerely,

***Carol Vidmar***  
***Principal***

***Jessica Green***  
***School Council President***

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Individual Stationery Pack as per attached \$ 60.00</li> <li>• MPPS School diary \$ 15.00</li> <li>• Classroom consumables (for example, PVA glue, paint brushes, Coloured paper, poster paper, adhesive tape, and craft supplies) \$100.00</li> <li>• Art Consumables (paint and paper) \$ 25.00</li> <li>• Sports – equipment \$ 10.00</li> <li>• Optional Swimming Program TBA</li> </ul>	\$210.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Athletics \$ 15.00</li> <li>• Essential Assessment \$15.00</li> </ul>	\$ 15.00
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$ 90.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$ 10.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>First aid equipment</i>	\$ 5.00
<i>School grounds maintenance and improvements</i>	\$ 40.00
<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
<i>Other optional incursions &amp; excursions to be scheduled</i>	TBA
<b>Total Suggested Amount</b>	<b>\$ 385.00</b>

### Extra-Curricular Items and Activities

Mill Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and will be informed via Compass on a termly basis.

### Financial Support for Families

Mill Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF - the Camps, Sports and Excursions Fund
- *CentrePay for health care card holders*
- A payment plan can be selected as a payment option with Compass Pay to commit to making payments on a regular basis as specified.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Angela Falso

Ph: 03 03 9404 3337 | Email: [angela.falso@education.vic.gov.au](mailto:angela.falso@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$ 340.00
Other Contributions	\$ 45.00
Extra-Curricular Items and Activities- to be advised in 2023	\$ TBA

Please complete the form and send back to school with payment. Book packs **will not** be sent home this year and will be distributed to the classroom for 2023.

### Payment methods

**Compass** - completing details on Compass & paying via this secure payment application.  
(Our preferred payment method)

**Credit Card** - by completing the details below and returning to the school office.

**BPay** - please contact the office for your family statement which includes your specific BPay details

### Refunds

The School Council has the responsibility for monitoring school funds and ensuring that a fair and reasonable process for managing refunds is developed and implemented. Refunds are to be kept to a minimum so that programs do not run at a loss. Refunds will be worked out on a case-by-case basis at the discretion of the school and in line with the School Refund policy.

Student Details	Please complete one form per child
Student Surname:	
Student First Name:	
Student Year Level:	

MILL PARK PRIMARY SCHOOL – CREDIT CARD VOUCHER	
Child's Name.....	Home Group NO.....
Please charge my Card Number	_____ CCV_____
Expiry Date: __ / __	Name on Card:.....
Signature of Cardholder: .....Phone No: .....Date: .....	

# PARENT PAYMENTS POLICY

## REQUESTING PARENT PAYMENTS FOR CAMPS AND EXCURSIONS – ONE PAGE OVERVIEW

### FREE INSTRUCTION



- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- It is up to each school to determine what camps and excursions they will provide to meet the standard curriculum requirements.
- Schools can invite parents to make a voluntary Curriculum Contribution for curriculum activities. All students are treated the same regardless of whether their parents contribute.
- All subjects must be provided at no cost, including any camps or excursions that are required to meet the subject's curriculum outcomes.

### ENHANCING AND BROADENING THE STUDENT EXPERIENCE



- Schools can provide camps and excursions that enhance or broaden the schooling experience and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis and listed as an extra-curricular activity.
- Camps or excursions provided on a user-pays basis can still include curriculum-based learning experiences; however, schools must be able to deliver the standard curriculum requirements to a student who does not participate.
- Schools can invoice families for camps and excursions run on a user-pays basis.
- Schools should support families facing financial hardship to attend these activities.

### COMMUNICATION REQUIREMENTS



When communicating to parents about any camp or excursion schools must not:

- state that any payment is compulsory, required, mandatory or any other equivalent
- indicate that it is compulsory for students to attend activities provided on a user-pays basis.